

Annual General Meeting Minutes

Location Amici Restaurant, Cameron St, Whangarei

Meeting Date Saturday, 22nd May 2010

Meeting Time 5.30pm – 6.16pm

Minutes From Helen Moore

Attendees

Lisa-Jane Harvey (LH)	Helen Moore (HM)
Karen Irwin (KI)	Judith Sleavin (JS)
Peter Niland (PN)	Karilea Lindsay-Beale (KLB)
Geoffrey Bunker (GP)	

General Meeting Items

Previous AGM Meeting Minutes

Previous minutes read by LH and accepted by JS. Outstanding item from previous AGM minutes was the Honour Necklace for Isla Osborne. Isla has advised that she would like a strand of beads made by members

Action	Who	Due
Initial collection of beads for strand	LH	1/8

President's Overview

President's report read by LH. Refer to Appendix A

Treasurer's Report

Treasurer's report read by KI and accepted by HM. Refer to Appendix B.

Opening Balance:	\$1622.88
Income:	\$4040.50
Expenditure:	\$2951.85
Closing Balance:	\$2711.03

Membership

Membership report read by HM.

Total Membership base:	47
Renewals:	23
New Members:	24

The committee proposed that the next year's membership fee should increase by \$5, and will now include the Library. The money from the increased fee will go towards building the library content up. Increase in membership fee nominated by HM and seconded by LH. All present voted to increase the membership fee as detailed above.

Fundraising

Fundraising saw record takings this year, with a raffle being held, as well as a silent auction at the Annie Rose Christmas BBQ. Total funds raised, after expenses was \$1461.26.

Marketing and Website

A large amount of effort has been put into developing the NZGBA website, by editor Lisa-Jane Harvey. We updated the website to include user participation functionality. Quarterly newsletter is now automated to some extent from the website. Showcase section on the new website is now operational. Ability for artists to add their own posts to the website and comment on other posts. Increase traffic and user participation of the website has been seen.

Exhibitions

Two exhibitions were held in the past year. Another successful exhibition held in Parnell, Auckland at the Essence Gallery. Members took turns to sit in the window and work at a torch making beads for Beads of Courage. This encouraged the public to enter the gallery and make purchases. A second exhibition was held in Andrew Firth's Gallery in Akaroa. This was also very successful, and helped a lot with bringing our South Island members together.

Library

Frances Hanson reported "We are building a lovely collection of books in the NZGBA library but unfortunately members are not availing themselves of this facility. This year only two people have borrowed four books. Possibly if the library charge could be incorporated into the membership fee, more members will feel encouraged to borrow." Library will go back to Secretary to manage as per Role Description for Secretary. Reviews of books will be built, and members will be actively engaged to suggest new books/DVD's.

Nominations**The Executive Committee voted in for 2010 is:**

Position	Nominated	Nominated by	Seconded by
President	Lisa-Jane Harvey	HM	JS
Vice President	Vicki Leisman	JS	KLB
Treasurer	Justine McNally	LH	HM
Secretary	Helen Moore	JS	LH

The Non-executive Committee voted in for 2010 is:

Position	Nominated	Nominated by	Seconded by
Exhibitions (North)	Isla Osborne	LH	JS
Exhibitions (South)	Kay Butler	LH	JS
Editor/Website	Lisa-Jane Harvey	HM	PN
Fundraising	Kari Lindsay-Beale / Pam Holmes	HM	LH

Bank Signatories

It was agreed for Justine McNally and Lisa-Jane Harvey to have signatory authority to NZGBA bank account. The current signatory (Karen Irwin) are to assist with bank documentation to have this completed.

Other Business

Bead Competition 2011 Jewellery category well received in 2010. Kiln Formed category only received one entry, so review of category inclusion needed. Sponsorship went well. Claudia Borella will review her prize for year 2011.

Winners of the categories (excluding Beginner Bead) will receive the following, above the sponsored prizes:

- Beads get professionally photographed
- Beads get included in all marketing for that year
- Beads go on the header of the Webpage for the full year
- Artists get to donate pieces of silent auction and raffle, with artist bio
- Beads used for ISGB Postcard Project
- Any submissions that get posted on the website, NZGBA will automatically submit
- Display window for Wanganui Glass Festival (TBC)
- NZSAG Annual Conference presentation (TBC)

Poll results from NZGBA website voted the following in regards to who can participate:

No-one should be excluded	40%
President Only	15%
President & Committee Members	15%
President, Committee Members & Employees of Sponsors	15%

Annual Exhibitions Exhibitions for the following year are to be secured by the current committee prior to the AGM, avoiding issues with the lengthy lead times that galleries often have. To this end, exhibitions secured for 2010/2011 are:

- Lucid in October 2010, Depot Artspace, Devonport, Auckland
- Bead archaeology 2011, Artstation, Newton, Auckland

Postcard Project Winners of Bead Competition will be submitted on a postcard. All other members need to independently join ISGB and submit their own postcard.

New Role A new role was nominated by HM, seconded by LH. All presented voted for the new role.

Community Initiative Coordinator

Develop and coordinate initiatives that will bring the lampworking community closer

Position	Nominated	Nominated by	Seconded by
Community Initiative Coordinator	Karen Mitchel	HM	LH

Bead Exchange Bead Exchange was well received in 2009, and run very well by Karen Mitchel. Poll results from NZGBA website voted that the most preferred month to hold this event is July.

Monthly Challenge Karen Mitchell proposed another new initiative for the community; Monthly Challenge. KM to provide more information to post on the website, but initial information is:

- Frequency: Monthly
- It will be a photo entry competition
- At the beginning of each month I can start a post called "June Challenge" (or whatever month) under the showcase section. I would explain the challenge and advise what the prize is. Then members can upload their photos to the June Challenge and anything they want to add.
- No voting! Let everyone have a chance, from the very beginner to the advanced. All entries go into a hat and are drawn randomly at the end of each month.
- Prizes and sponsorship to be confirmed.

ISGB Table 2010 JS and Vicki Leisman are attending the ISGB Bead Bazaar in 2010. JS advised that they could assist with a table for NZGBA members. VL to investigate and advise requirements and submission process.

Appendix A

NZGBA presidents report

It's been a rocker of a year and we hope that our efforts have been viewed as positive from the NZGBA members as well as the greater arts community. One of the primary goals for the NZGBA for the last year was to increase the New Zealand awareness of lampworking and draw the community closer together.

The initiatives taken were:

- To increase the number of exhibitions
 - o We ran our first wearable glass exhibition through Andrew Firth's studio and shop over the New Year period. This event not only increased awareness in the local community but also brought the lampworking community together and we hope new initiatives in this area will have a similar result
 - o We have secured an exhibition for October 2010 called Lucent whose entries will be called for in the next newsletter
 - o We have also secured a very challenging and thought provoking exhibition "Bead Archaeology" for 2011

- Create awareness in the greater glass community
 - o We secured participation for lampworkers in the NZSAG glass book initiative
 - o We shared the stand with NZSAG in the Royal Easter show and were included in our own category in the art awards
 - o In addition we secured sponsors for each category in the bead competition including suppliers and associated industries such as Gaffer, Bullseye fused glass, Annie Rose who are ever supportive, and The Beadhold who sponsored the newly added jewellery category this year

- Have a platform to network lampworkers
 - o We updated the website to include user participation functionality
 - o Quarterly newsletter is now automated to some extent from the website
 - o Showcase section on the new website
 - o Ability for artists to add their own posts to the website and comment on other posts
 - o Increase traffic and user participation of the website

- Increase lampwork community initiatives to improve artist awareness within the group
 - o Karen Mitchell started the bead exchange
 - o Annual raffle saw record fundraising takings
 - o Increased the library although would suggest next year we find a way to have this be better utilised

I'd just like to take the opportunity to thank this year's committee for their very hard work and of course the previous year's committee for the platform they left on which we were able to grow our efforts.

We did have an item that was not followed up on from last year. This was to specifically thank Isla Osborne for her efforts of participating in the committee over the previous two years, and would like to suggest we carry that forward for the new committee to action.

Thank you again for your support during the last year. It has been great fun and I feel we have achieved a lot and look forward to refining our processes in the year ahead.

Appendix B

NZGBA – FINANCIAL REPORT 1/4/09 – 31/3/10

ASB BALANCE AS AT 01/04/09 1622.88

INCOME

MEMBERSHIPS	1585.00
LIBRARY	80.00
SILENT AUCTIONS	392.50
COMPETITION ENTRIES	20.00
RAFFLES	1265.00
EXHIBITION FEES	220.00
ESSENZE	478.00

4040.50

EXPENDITURE

OTHER (online sale compules)	71.50
BEADS OF COURAGE	11.00
BEAD COMPETITION	590.85
AGM (INC SCHOLARSHIP)	145.60
NZSAG	25.00
EXHIBITIONS	1333.66
LIBRARY	105.00
RAFFLE EXPENSES	196.24
ESSENZE OUT TO ARTISTS	473.00

2951.85

ASB BALANCE AS AT 31/03/2010 2711.03

50c ERROR